

**University of Toronto Scarborough
Postdoctoral Fellowship Program
September 20, 2018**

The University of Toronto Scarborough (U of T Scarborough) Postdoctoral Fellowships are designed to provide outstanding recent doctoral students advanced training in their field of study. These fellowships are not discipline-specific, but rather can be held in any department or research unit across U of T Scarborough (<http://www.utsc.utoronto.ca/home/academic-departments-and-programs>). Applicants must secure sponsorship of a supervisor (or supervisors) from the professoriate at U of T Scarborough.

Applicant Information

1. Applicants must have recently (normally within two years) been awarded a PhD or equivalent degree. Any special circumstances including sick or parental leaves will be taken into consideration.
2. Applicants cannot currently hold a tenure-track or continuing faculty position at a college or university.
3. Applicants can be citizens of any country, and from any university. Successful international candidates must meet all Canadian immigration requirements.
4. Canadian citizens and Canadian permanent residents must have completed all of the requirements for their doctoral degree no later than six months after their start-date of the Fellowship. International applicants must have completed all of the requirements for their doctoral degree before the start date of the Fellowship.

NB: Completion does not mean convocation, but rather the completion of all the requirements necessary to receive their doctorate.

5. The University of Toronto is strongly committed to diversity within its community and especially welcomes applications from racialized persons / persons of colour, women, Indigenous / Aboriginal People of North America, persons with disabilities, LGBTQ persons, and others who may contribute to the further diversification of ideas.

Funding

Fully-funded and partially-funded fellowships are available. Fully-funded UTSC fellowships pay a maximum stipend of \$45,000 (plus benefits) per year for a maximum of two years and are tenable only at U of T Scarborough. For partially-funded fellowships, supervisors and/or units must commit \$22,500 of funding (plus benefits) per year for two years. If applying for a partially-funded fellowship, please note the source of the funding. Funding must be from UTSC sources as the primary research site for the Postdoctoral Fellows is on the UTSC campus. ***Partially funded postdoctoral fellowships are strongly encouraged.*** Supervisors can supplement the fully-funded and partially funded fellowship stipends with additional funding, so the total amount paid to the postdoctoral fellow may exceed \$45,000.

1. Fully-funded fellowships or a combination of fully and partially funded fellows awarded will normally be dedicated to applicants from each of the disciplines including the physical and life sciences, social sciences and humanities disciplines. The final selection and allocation across disciplines will be at the discretion of the UTSC Research Advisory Board each year.
2. Applicants can apply for a fully-funded fellowship, a partially-funded fellowship, or indicate a willingness to accept either.
3. While U of T Scarborough Postdoctoral Fellows may not concurrently hold another postdoctoral fellowship, Canadian citizens and Canadian permanent resident applicants are strongly encouraged to apply for the appropriate NSERC, SSHRC, or CIHR postdoctoral fellowship in addition to applying for a U of T Scarborough Postdoctoral Fellowship.
 - i. To provide incentive to apply to such funding agencies, if an applicant is awarded both a U of T Scarborough Postdoctoral Fellowship and a NSERC/SSHRC/CIHR fellowship, the Office of the Vice-Principal Research will provide an additional \$5,000 stipend to the CIHR/NSERC/SSHRC stipend for each year of the fellowship. The UTSC Postdoctoral Fellowship will not be awarded in such circumstances.

How to Apply

1. The application deadline is **December 1** (should that date fall on a weekend or public holiday, the submission deadline will be the next business day), with start dates for the postdoctoral fellows no earlier than March 1, and no later than December 1, of the year following application. Incomplete applications or late submissions will not be considered.
 - i. Decisions will be made in mid-February, and successful applications will have **two weeks** from the time the decisions are announced to accept or decline the fellowship.
2. Applicants must submit **their CV and a completed U of T Scarborough Postdoctoral Fellowship application form** (<http://www.utsc.utoronto.ca/research/internal-funding-programs>) **in a single PDF document** to the Office of the Vice-Principal Research (researchoffice@utsc.utoronto.ca). Any questions regarding the Postdoctoral Fellowship program should be directed to Michael Manley by email (researchoffice@utsc.utoronto.ca).
 - i. The form includes a one-page proposal in which the applicant should describe their proposed research project in *clear, non-specialist language suitable for an interdisciplinary audience*, highlighting the importance and impact of the research and how it fits into their academic/professional goals. Reference lists or bibliographies are not necessary for the proposal.
3. Applicants must arrange for their proposed supervisor(s) to send their completed U of T Scarborough Postdoctoral Supervisor form to the Office of the Vice-Principal Research (researchoffice@utsc.utoronto.ca).
 - i. Proposed supervisor(s) must have a tenure-track or tenured (primary) appointment at U of T Scarborough.

NB: Only applications that have the U of T Scarborough Postdoctoral Supervisor form submitted by the deadline will be considered.

Supervisors

1. Supervisor(s) must have a tenure-track or tenured (primary) appointment at U of T Scarborough.

2. The primary research site for the Postdoctoral Fellows is on the UTSC campus.
3. Supervisors must submit by **December 1** (should that date fall on a weekend or public holiday, the submission deadline will be the next business day), a completed U of T Scarborough Postdoctoral Supervisor form (<http://www.utsc.utoronto.ca/research/internal-funding-programs>) to the Office of the Vice-Principal Research (researchoffice@utsc.utoronto.ca). Please include name of Postdoctoral fellow on the subject line of the email. Any questions regarding the Postdoctoral Fellowship program should be directed to Michael Manley by email (researchoffice@utsc.utoronto.ca).
 - i. **Prior to its submission**, *the form must be signed by the Chair or Director of the supervisor's unit. Co-supervision requires signatures of the Chairs and/or Directors from the units of all supervisors.*
4. In the space provided on the form, the proposed supervisor(s) are expected to comment, in *clear, non-specialist language suitable for an interdisciplinary audience*, on the applicant's research potential, the quality of the proposed research, the research environment and resources that will be available to the applicant, and how the fellowship will advance the applicant's career development.

Selection Criteria

Applicants will be assessed based upon the following criteria:

1. Excellence of the applicant:
 - i. Experience of the applicant relative to career stage and discipline
 - ii. Quality, quantity and significance of past research activity and published output relative to career stage
 - iii. The ability of the fellowship to advance the applicant's career development
2. Quality of the proposed research project:
 - i. Significance and expected contributions to research
 - ii. Appropriateness and feasibility of the approach
 - iii. Suitability/sufficiency of the research environment and available resources at UTSC
3. Two Selection Committees – one to assess applications from physical and life sciences disciplines and the other to assess applications from social sciences and humanities disciplines – composed of U of T Scarborough Research Advisory Board (RAB) members will meet to evaluate and recommend top candidates.

Other Important Information

1. Please consult the information regarding postdoctoral fellowships at the University of Toronto on the website of the School of Graduate Studies (<http://www.sgs.utoronto.ca/postdoctoralfellows/Pages/Prospective-Postdocs.aspx>).
2. Employment as a Postdoctoral Fellow at the University of Toronto is governed by the terms of the CUPE Unit 5 Collective Agreement (http://agreements.hrandequity.utoronto.ca/#CUPE3902_Unit5). As such, the U of T Scarborough Postdoctoral Fellowships are posted in accordance with the CUPE Unit 5 Collective Agreement.

Competition Results

Results will be e-mailed to the Supervisors by the Office of the Vice-Principal Research (OVPR). Individual scores/rankings cannot be provided, but if reviewers provide comments in their adjudication documents, that feedback can be shared with applicants upon request.

Post-Award Details

The Postdoctoral Fellowship award will be transferred to the UTSC Supervisor's commitment fund centre (CFC).

Final Report: UTSC Postdoctoral Fellowship recipients must submit a 1-2 page final report, describing what was accomplished and impact of the research to the Office of the Vice-Principal Research after the two year fellowship has been expended.

Acknowledgment: The UTSC affiliation of researchers and support from the OVPR should be acknowledged in any research outputs arising from this award.