



# UNIVERSITY OF TORONTO

---

## SCARBOROUGH

THE UNIVERSITY OF TORONTO SCARBOROUGH  
Department of Psychology

### **PSYC51: The Cognitive Neuroscience of Vision, Fall 2020**

#### **1.0 CALENDAR DESCRIPTION**

This course will provide an in-depth examination of research in the field of visual cognitive neuroscience. Topics will include the visual perception of object features (shape, colour, texture), the perception of high-level categories (objects, faces, bodies, scenes), visual attention, and comparisons between the human and monkey visual systems.

#### **2.0 COURSE INFORMATION**

Prerequisite: PSYB51H3 and [(PSYB01H3) or (PSYB04H3) or PSYB70H3] and [PSYB07H3 or STAB22H3 or STAB23H3] and [PSYB55H3 or (PSYB65H3)]

Exclusion: PSY380H

Class meeting time: Online – Asynchronous

Readings: There is no textbook in this course. Instead, you will be required to read review articles on the various topics covered in the course (see below).

#### **3.0 INSTRUCTOR AND TEACHING ASSISTANT CONTACT INFORMATION**

Instructor:

Professor Jonathan Cant [email: [jonathan.cant@utoronto.ca](mailto:jonathan.cant@utoronto.ca) (please put PSYC51 in the subject line of any emails); office hours: Wednesdays between 10 am – 12 pm (online via Bb Collaborate), or by appointment]

Teaching assistants:

Tyler Roberts ([tyler.roberts@mail.utoronto.ca](mailto:tyler.roberts@mail.utoronto.ca))

Kristina Knox ([kristina.knox@mail.utoronto.ca](mailto:kristina.knox@mail.utoronto.ca))

TA Office hours: Time to be announced.

#### **4.0 ONLINE COURSE RESOURCES**

Quercus: <https://q.utoronto.ca/>

Quercus will be used as the main online resource for this course. All important course-related information (e.g. lecture videos, lectures, announcements, syllabus, class schedule, assignment information, message boards, grades, etc.) will be available via Quercus.

## **5.0 DETAILED COURSE DESCRIPTION**

The purpose of this course is to introduce you to a number of fundamental concepts in the study of the cognitive neuroscience of vision. You will learn about the history of research in each topic area, and will also learn about the current understanding of how each concept is represented in the brain. We will be focusing on research conducted using a number of different experimental methods [e.g., behavioural psychophysics, human neuropsychology, monkey electrophysiology, transcranial magnetic stimulation (TMS), and brain imaging techniques such as functional magnetic resonance imaging (fMRI), electroencephalography (EEG), magnetoencephalography (MEG), and positron emission tomography (PET)]. The topics covered, and the associated readings, are listed in the chart below.

**Learning Outcomes:** As a student in this course, you can expect to develop and improve upon the following types of skills, all of which are important for future academic or work-related endeavors: critical reasoning, problem solving, working effectively in groups, and effective scholarly writing (all assessed via the written assignments and examinations, with the exception of ‘working effectively in groups’ which is assessed via the group journal club reports). Moreover, you will have developed knowledge of core topics in cognition and perception, and will be able to relate this knowledge to the broader question of how information is represented in the human brain. The knowledge base and skill set that you develop in this course is relevant not only to future academic course work, but also to securing volunteer positions in a number of labs at UTSC and ultimately to applications for graduate school and future career opportunities.

## Class Schedule and Readings:

**Note: I will be posting lecture slides and lecture videos every Tuesday morning.**

Date	Topic	Reading
Week of Sept. 7	<ul style="list-style-type: none"><li>• Course introduction</li><li>• Early visual system (retina → LGN)</li></ul>	
Week of Sept. 14	<ul style="list-style-type: none"><li>• Primary visual cortex</li><li>• Colour perception</li></ul>	<a href="https://goo.gl/ZnoaTA">https://goo.gl/ZnoaTA</a> <a href="https://goo.gl/epfzD3">https://goo.gl/epfzD3</a>
Week of Sept. 21	<ul style="list-style-type: none"><li>• Motion perception</li><li>• Shape and object perception part 1 (1<sup>st</sup> journal club report due Sept. 22)</li></ul>	<a href="https://cutt.ly/6riyOUz">https://cutt.ly/6riyOUz</a>
Week of Sept. 28	<ul style="list-style-type: none"><li>• Shape and object perception part 2</li></ul>	<a href="https://goo.gl/rRxELA">https://goo.gl/rRxELA</a>
Week of Oct. 5	<ul style="list-style-type: none"><li>• Face perception (2<sup>nd</sup> journal club report due Oct. 6; 1<sup>st</sup> journal club revision due before handing in 2<sup>nd</sup> journal club report)</li></ul>	<a href="https://goo.gl/1eZ2n1">https://goo.gl/1eZ2n1</a>
Oct. 10 – 16	READING WEEK, NO CLASS	
To be determined	Midterm Exam	
Week of Oct. 26	<ul style="list-style-type: none"><li>• Body perception (Analysis/thought paper due Oct. 27)</li></ul>	<a href="https://goo.gl/ZztjPV">https://goo.gl/ZztjPV</a>
Week of Nov. 2	<ul style="list-style-type: none"><li>• Scene perception (3<sup>rd</sup> journal club report due Nov. 3; 2<sup>nd</sup> journal club revision due before handing in 3<sup>rd</sup> journal club report)</li></ul>	<a href="https://goo.gl/KKWHjZ">https://goo.gl/KKWHjZ</a>
Week of Nov. 9	<ul style="list-style-type: none"><li>• Word perception</li></ul>	<a href="https://cutt.ly/UriyA4P">https://cutt.ly/UriyA4P</a>
Week of Nov. 16	<ul style="list-style-type: none"><li>• Visual attention (4<sup>th</sup> journal club report due Nov. 17; 3<sup>rd</sup> journal club revision due before handing in 4<sup>th</sup> journal club report)</li></ul>	<a href="https://goo.gl/HtgkNH">https://goo.gl/HtgkNH</a>
Week of Nov. 23	<ul style="list-style-type: none"><li>• Hemispatial neglect</li></ul>	<a href="https://goo.gl/ZQZ1WU">https://goo.gl/ZQZ1WU</a>
Week of Nov. 30	<ul style="list-style-type: none"><li>• Visual awareness (4<sup>th</sup> journal club revision due Dec. 1) (Analysis/thought paper revision due Dec. 1)</li></ul>	<a href="https://goo.gl/sYiiJx">https://goo.gl/sYiiJx</a>
To be determined	Final Exam	

## References for Readings:

### Primary Visual Cortex

Grill-Spector, K., & Malach, R. (2004). The human visual cortex. *Annu. Rev. Neurosci.*, 27, 649-677.

The beginning of this article covers processing in early visual cortex, but the rest of the article is relevant to many other topics we will be covering in the course (e.g., colour perception, motion perception, object perception, etc.), so the entire article is required reading.

## **Colour Perception**

Gegenfurtner, K. R., & Kiper, D. C. (2003). Color vision. *Annual review of neuroscience*, 26(1), 181-206.

## **Motion Perception**

Culham, J., He, S., Dukelow, S., & Verstraten, F. A. (2001). Visual motion and the human brain: what has neuroimaging told us?. *Acta psychologica*, 107(1), 69-94.

## **Shape and Object Perception**

Peissig, J. J., & Tarr, M. J. (2007). Visual object recognition: do we know more now than we did 20 years ago?. *Annu. Rev. Psychol.*, 58, 75-96.

## **Face Perception**

Duchaine, B., & Yovel, G. (2015). A revised neural framework for face processing. *Annual Review of Vision Science*, 1, 393-416.

## **Body Perception**

Peelen, M. V., & Downing, P. E. (2007). The neural basis of visual body perception. *Nature Reviews Neuroscience*, 8(8), 636-648.

## **Scene Perception**

Epstein, R. A., Bar, M., & Kveraga, K. (2014). Neural systems for visual scene recognition. *Scene vision*, 105-134.

## **Word Perception**

Dehaene, S., & Cohen, L. (2011). The unique role of the visual word form area in reading. *Trends in cognitive sciences*, 15(6), 254-262.

## **Visual Attention**

Moore, T., & Zirnsak, M. (2017). Neural mechanisms of selective visual attention. *Annual review of psychology*, 68, 47-72.

## **Hemispatial Neglect**

Corbetta, M., & Shulman, G. L. (2011). Spatial neglect and attention networks. *Annual review of neuroscience*, 34, 569-599.

## **Visual Awareness**

Rees, G., Kreiman, G., & Koch, C. (2002). Neural correlates of consciousness in humans. *Nature Reviews Neuroscience*, 3(4), 261-270.

## **6.0 EVALUATION**

Mid-term exam: 33%

Analysis/Thought paper: 14%

Group journal club reports: 20%

Final exam: 33%

### **Mid-term exam (33%)**

The mid-term examination will cover material from the first five lectures, and will include material from both the lectures and the assigned readings. Since some of the material presented in class will not be covered in the readings (and vice versa), it is important to both attend class and to read the required readings. The format of the exam will consist of a mix of short answer questions, matching questions, and essay questions. The exam will be held online via Quercus.

### **Analysis/Thought paper (14%)**

You will be required to write one analysis/thought paper, which is worth 14% of your final grade. The purpose of this paper is to improve your ability to critically analyse scientific research published in a peer-reviewed journal, and to improve your scientific writing ability. The paper will have two main components (an initial submission and a second, revised submission), and will be based on a specific research article that focuses on either face perception or visual awareness (you will be provided with 2 face perception and 2 visual awareness articles, and you must choose one to write your paper on). The initial submission is due on October 27 by 10 pm EST (NOTE: all times listed in this syllabus refer to the time zone that Toronto is in, i.e., Eastern Standard Time). In the initial submission, you will need to: a) evaluate the content of the article, and b) form your own opinion of the research presented in the article.

a) **Evaluating the content of the article:** this involves summarizing the rationale of the article, the specific hypotheses tested, the methods used, the results found, and the conclusions made by the authors. This summary should be no more than one page in length.

b) **Forming your own opinion of the article:** this involves critically analysing the data/arguments presented in the article, and evaluating whether or not the conclusions made are supported by the data or arguments. In other words, do you agree or disagree with the conclusions made in the article? If you liked the article, what aspects of it did you like? If you did not like the article, what aspects of it do you think could be improved? In this section, you will need to cite two additional research papers on the topic that support your critical analysis of the primary article.

An important aim for this assignment (and the group journal club reports; see below) is to help you improve your writing skills while thinking critically about relevant course material. However, it is difficult to improve writing after feedback has been given without being given an opportunity to revise your work. Thus, this assignment offers you a direct way to address feedback on written work in order to develop your skills at writing and critical thinking, which are skills that will be required long after your university degree is complete. To do so, there will be two submissions for this assignment: an initial submission, and a second submission where you are able to incorporate the feedback given to you by the TA to improve upon the first submission. More details are given in the rubric posted online on Quercus, but below is a brief

breakdown of how the submissions will be graded.

Total Grade (initial and revised submissions combined): graded by the TA out of 10, with 6 points allocated to the first submission and 4 points allocated to the second (revised) submission. In other words, your final grade for the analysis/thought paper is weighted 60% for the first submission and 40% for the second submission. Translating this to the 14% of your final grade that this assignment is worth, 8.4 points out of 14 are dedicated to the first submission, and 5.6 points are allocated to the second submission.

First submission: will be given either 4 (both content and formatting need heavy revision), 5 (content is generally acceptable, with room for improvement, but there are major issues with formatting), 6 points (default expected from a third year student, wherein the content is generally acceptable, but there is still room for improvement, and there are no, or very minor issues with formatting), or 7 (paper goes above and beyond what is expected of a third year student, in terms of content, and there are no, or very minor issues with formatting) out of 10. A 0 indicates that no assignment, or a plagiarized assignment, was handed in. A 10 is unlikely on the first submission, but is possible.

Revised Submission: handing in a revision earns you 1 point plus additional points that will vary between 0 (very little feedback has been taken into account) to 2 (all feedback was taken into account and the student shows a strong improvement in their writing) out of 10.

Each component of the assignment (i.e., both the first and revised submissions) is marked by one TA. Late submissions are penalized 10% (1 point) per day past the submission deadline. See the rubric posted online for more specific details.

**Formatting**: Each paper (i.e., the initial submission) should be no longer than 4 double-spaced pages in length (not including title page and references), should be prepared according to APA format (see <http://www.apastyle.org/manual/> and <https://owl.english.purdue.edu/owl/resource/560/01/>), should be written in 12-point font, should be double-spaced with 1 inch margins, and should include both a title page and reference list. You do not need an abstract for this assignment.

**Note**: A digital copy needs to be uploaded to the 'Analysis/Thought Paper – Initial (1<sup>st</sup>) Submission' entry in the 'Analysis/Thought Paper' module on Quercus by 10 pm on October 27. The initial submission will be emailed back with feedback on it. Unless an extension has been granted, late submissions will result in a 10% deduction (1 point) per day (i.e., 24 hour period) starting at 10:01 pm on October 27, and after three days you will not be able to hand in a paper.

It is imperative to receive your initial submission back with feedback in order to start working on a revised version. Thus, **DO NOT LOSE OR DISCARD THE DIGITAL COPY WITH FEEDBACK ON IT!** A digital copy of the revised submission (including a summary of how the feedback was addressed) is to be uploaded to the 'Analysis/Thought Paper – Revised (2<sup>nd</sup>) Submission' entry in the 'Analysis/Thought Paper' module on Quercus by 10 pm on December 1. Like the initial submission, late submissions will result in a 10% deduction (1 point) per day (i.e., 24 hour period) starting at 10:01 pm on December 1, and after three days you will not be able to hand in a paper.

## **Group journal club reports (20%)**

The purpose of this assignment is to help you think critically about the quality of research that gets published, and to improve your writing ability. Due to the online, asynchronous delivery of this course, I will randomly put you into a group of four, and over the course of the semester your group will write journal club reports on four separate published papers (your group will choose 4 out of 10 papers, which will be available on Quercus in the 'Group Journal Club Papers to Choose From (Choose 4)' module). For each journal club report, you will need to meet with your group (e.g., have an online journal club meeting using the Bb Collaborate meeting option in Quercus) to discuss the content of the article and to brainstorm your critique (see rubric posted on Quercus for more details). As a group, you can decide if each member will take a turn at being group leader and will thus be responsible for writing up the journal report summarizing the group's discussion of the article, or if all of you will collaborate to write each group journal club report. All members of the group will receive the same grade.

Like the thought paper, for each journal club report, you will be handing in a first submission, and after feedback, will hand in a second (revised) submission. Your final grade for each group journal club report is weighted 60% for the first submission and 40% for the second submission. Translating this to the 5% of your final grade that each group journal club report is worth (4 reports over the semester = 20% of your final grade), 3 points out of 5 are dedicated to the first submission, and 2 points are allocated to the second submission. The first submission will be graded as 1.8/3 (if it needs revision) or 3/3 if no revision is needed (which is unlikely but possible). Failing to submit a journal report, or submitting plagiarized or inadequate material, will receive a grade of 0/3. If the revised submission is deemed appropriate (i.e., all the TA's feedback was taken into consideration, or an attempt was made to take a lot of the TA's feedback into consideration), then your group will receive 2/2 on the revised submission. Late submissions are penalized 10% (1 point) per day past the submission deadline. See the rubric posted on Quercus for further details.

**Formatting:** Each journal club report (i.e., the initial submission) should be no longer than 500 words in length, and should be written in the style of a blog entry. You do not need to worry about writing in APA format, but you should include references where appropriate. You do not need a title page, but all of the names of the group members should be included on each report.

**Note:** You need to submit the revised journal club report before the next report is due (e.g., you have to hand in the revision of the first journal club report before the due date for the second journal club report; the revision of the second journal club report is due before the due date for the third journal club report, etc.).

A digital copy needs to be uploaded to the 'Group Journal Club Report X: Initial Submission' (with 'X' denoting which assignment you are submitting; i.e., group journal club report 1, 2, 3, or 4) entry in the 'Group Journal Club Reports' module on Quercus by 10 pm on the day that it is due (see the course syllabus for specific dates for all 4 journal club reports). The initial submission will be emailed back to your group with feedback on it, usually no later than 48 hours after you submitted it. Unless an extension has been granted, late submissions will result in a 10% deduction (1 point) per day starting at 10:01 pm the day that the assignment is due, and after three days you will not be able to hand it in.

It is imperative to receive your initial submission back with feedback in order to start working on a revised version. Thus, **DO NOT LOSE OR DISCARD THE DIGITAL COPY WITH FEEDBACK ON IT!** A digital copy of the revised submission is to be uploaded to the 'Group Journal Club Report X: Revised Submission' (with 'X' denoting which assignment you are submitting; i.e., group journal club report 1, 2, 3, or 4) entry in the 'Group Journal Club Reports' module on Quercus before the next journal club report is due (e.g., the revised submission of the first journal club is due before your group hands in the initial submission of the second journal club report; see the course syllabus for specific due dates for all 4 journal club reports). Like the initial submission, late submissions will result in a 10% deduction (1 point) per day (i.e., 24 hour period) starting at 10:01 pm the day that the revision is due, and after three days you will not be able to hand in a paper.

### **Final Exam (33%)**

The final examination will cover material from the last six lectures, and will include material from both the lectures and the assigned readings. The format of this examination is identical to the format of the mid-term examination.

### **Important Dates**

- September 21:** 1<sup>st</sup> group journal club report due by 10 pm; the revised submission must be handed in before the 2<sup>nd</sup> group journal club report is due
- October 6:** 2<sup>nd</sup> group journal club report due by 10 pm; the revised submission must be handed in before the 3<sup>rd</sup> group journal club report is due
- TBD:** Mid-term exam (covering material from lectures 1 – 5, and assigned readings)
- October 27:** Analysis/thought paper due by 10 pm
- November 3:** 3<sup>rd</sup> group journal club report due by 10 pm; the revised submission must be handed in before the 4<sup>th</sup> group journal club report is due
- November 17:** 4<sup>th</sup> group journal club report due by 10 pm
- December 1:** 4<sup>th</sup> group journal club revision due by 10 pm  
Analysis/thought paper revision due by 10 pm
- TBD:** Final exam (covering material from lectures 6 – 11, and assigned readings)

**Policy on late assignments:** late assignments will lose 10% for each day past the deadline that they are not submitted. Extensions will only be granted with proper documentation (i.e., documented family emergency, or UTSC medical certificate). Please note, according to UTSC policy, I am not permitted to extend the deadline for any assignment beyond 5 days past the last day of classes for the semester (December 7).

### **Time Zone Conflicts**

If you are physically in a different time zone and a quiz or midterm is scheduled outside of 7:00am to midnight in your local time, you may use the following form to request special arrangements. Note that the form is only for term work. [Final exam conflicts](#) are handled by the Registrar's Office.

The form must be submitted **at least ten (10) business days before the activity.**

Form: <https://uoft.me/PSY-TimeZone>



**Submit via email to:** Keely Hicks, Departmental Assistant, [keely.hicks@utoronto.ca](mailto:keely.hicks@utoronto.ca)

### **Missed Term Work due to Medical Illness or Other Emergency**

All students citing a documented reason for missed term work must submit their request for accommodations **within three (3) business days** of the deadline for the missed work.

**Submit via email to:** Keely Hicks, Departmental Assistant, [keely.hicks@utoronto.ca](mailto:keely.hicks@utoronto.ca)

Students must submit **BOTH** of the following:

- (1.) A completed **Request for Missed Term Work Accommodations form** (<http://uoft.me/PSY-MTW>), and
- (2.) **Appropriate documentation** to verify your illness or emergency, as described below.

#### **Appropriate documentation:**

For missed **ASSIGNMENTS** or **TERM TESTS** due to **FLU-LIKE SYMPTOMS** or **SELF-ISOLATION REQUIREMENTS**:

- Email the Request for Missed Term Work Accommodations form ([uoft.me/PSY-MTW](http://uoft.me/PSY-MTW)) to Keely ([keely.hicks@utoronto.ca](mailto:keely.hicks@utoronto.ca)), and
- **Declare** your absence on **ACORN** (Profile & Settings > Absence Declaration)

For missed **ASSIGNMENTS** due to **OTHER ILLNESS**:

- Email the Request for Missed Term Work Accommodations form ([uoft.me/PSY-MTW](http://uoft.me/PSY-MTW)) to Keely ([keely.hicks@utoronto.ca](mailto:keely.hicks@utoronto.ca)), along with the Self-Declaration of Student Illness Form ([uoft.me/PSY-self-declare-form](http://uoft.me/PSY-self-declare-form)).

For missed **TERM TESTS** due to **OTHER ILLNESS**:

- Email the Request for Missed Term Work Accommodations form ([uoft.me/PSY-MTW](http://uoft.me/PSY-MTW)) to Keely ([keely.hicks@utoronto.ca](mailto:keely.hicks@utoronto.ca)), along with a scan/photo of the **original** copy of the official UTSC Verification of Illness Form ([uoft.me/UTSC-Verification-Of-Illness-Form](http://uoft.me/UTSC-Verification-Of-Illness-Form)) or an **original** copy of the record of visitation to a hospital ER.
- Forms are to be completed in full, clearly indicating the start date, anticipated end date, and severity of illness. The physician's registration # and business stamp are required.
- *Note: If an end date of "ongoing" is specified, the medical note will be assumed to cover a period of **two weeks**. If no end date / an "unknown" end date is specified, the note will be assumed to cover a period of **three business days** (starting from illness start date.)*

For missed **TERM TESTS** due to **ACCESSABILITY REASONS**:

- Meet with your **AccessAbility consultant** and have them email Keely ([keely.hicks@utoronto.ca](mailto:keely.hicks@utoronto.ca)) detailing accommodations required.

For missed **ASSIGNMENTS** due to **ACCESSABILITY REASONS**:

- If your desired accommodation is **within the scope** of your Accommodation Letter (ex. your letter includes "extensions of up to 7 days" and you need 1-7 more days), email the Request for Missed Term Work Accommodations form ([uoft.me/PSY-MTW](http://uoft.me/PSY-MTW)) to Keely ([keely.hicks@utoronto.ca](mailto:keely.hicks@utoronto.ca)), and attach a **copy of your letter**. Specify how many days extension you are requesting in your email.

- If your desired accommodation is **outside the scope** of your Accommodation Letter (ex. your letter includes “extensions of up to 7 days” but you need more time than that) you will need to meet with your **AccessAbility consultant** and have them email Keely ([keely.hicks@utoronto.ca](mailto:keely.hicks@utoronto.ca)) detailing the accommodations required.

For missed **ASSIGNMENTS or TERM TESTS** in **OTHER CIRCUMSTANCES**:

Email the Request for Missed Term Work Accommodations form (<http://uoft.me/PSY-MTW>) form to Keely ([keely.hicks@utoronto.ca](mailto:keely.hicks@utoronto.ca)), along with:

- For the **death of a family member/friend**, provide a copy of the death certificate.
- For U of T varsity-level or professional **athletic commitments**, an email from your coach or varsity administrator should be sent directly to Keely ([keely.hicks@utoronto.ca](mailto:keely.hicks@utoronto.ca)) **well in advance** of the missed work, detailing the dates and nature of the commitment.
- For **religious accommodations**, please email Keely ([keely.hicks@utoronto.ca](mailto:keely.hicks@utoronto.ca)) **well in advance** of the missed work.
- For circumstances **outside of these guidelines**, please email Keely ([keely.hicks@utoronto.ca](mailto:keely.hicks@utoronto.ca)) **on or before the date of the test / assignment deadline** to describe your circumstances and determine appropriate documentation.

Documents covering the following situations are NOT acceptable: medical prescriptions, personal travel, weddings, personal/work commitments.

As stated above, your documents must be submitted **within three (3) business days** of the deadline for the missed work.

#### **After submitting your documentation:**

Within approximately one to five business days, you will receive a response from your instructor detailing the accommodations to be made (if any).

**You are responsible for checking your official U of T email and Quercus course announcements daily, as accommodations may be time-critical.**

You should continue to work on your assignments to the best of your ability, as extension accommodations may be as short as one business day, depending on the nature of the illness/emergency.

If an accommodation has been granted but you are unable to meet the conditions of the accommodation (ex. you need a longer extension, or you missed a make-up test), you will need to repeat the missed term work procedure and submit additional forms to request further accommodation. Note that in the case of a missed make-up test, an opportunity to write a second make-up test may not be provided.

Completion of this form does NOT guarantee that accommodations will be made. The course instructor reserves the right to decide what accommodations (if any) will be made. Failure to adhere to any aspect of this policy may result in a denial of your request for accommodation.

#### **Missed Accommodations**

If an accommodation is granted but a continued illness/emergency prevents you from meeting the requirements of your accommodation, you must repeat the missed term work procedure to request additional accommodations.

(E.g.) If you miss a make-up midterm, you would need to submit another Request for Missed Term Work Accommodations form. If your original medical note / documentation included the date of the make-up midterm, then only the Request form is required. If the date of the make-up midterm fell outside of the dates indicated on your original medical note/other documentation, then a new medical note/other appropriate documentation must also be submitted.

### **Importance of Three Business Day window:**

If you are unable to submit your documents within the three business day window, **you must email Keely** ([keely.hicks@utoronto.ca](mailto:keely.hicks@utoronto.ca)) **within the three business day window** to explain the nature of the delay, and when you will be able to provide your documents. Exceptions to the documentation deadline will only be made under exceptional circumstances.

### **NOTE: Assignments due at end of term**

Instructors cannot accept term work any later than five business days after the last day of class. Beyond this date, you would need to file a petition with the Registrar's Office (<https://www.utoronto.ca/registrar/term-work>).

### **NOTE: Final Exams**

This policy applies only to missed assignments and term tests. Missed final exams are handled by the Registrar's Office (<http://www.utoronto.ca/registrar/missing-examination>).

**Policy on Missed Final Examinations:** students are expected to write the final examination. If a student fails to write the final examination, they may petition the Registrar's office for permission to write a deferred exam, but note that the Registrar's office only grants these petitions under conditions of illness or extreme emergency at the time of the examination (see <http://www.utoronto.ca/registrar/deferred-exams> for more details). Thus, you must ensure that you have proper documentation to support your petition (e.g., documented family emergency, or UTSC medical certificate). Students who fail to provide proper documentation for missing the final exam will receive a mark of 0% on that exam.

## **7.0 ADDITIONAL INFORMATION**

### **Help With Writing**

If you would like help with academic writing, the following resources are available to you:

- The Centre for Teaching and Learning (AC312) Writing Centre offers students one-to-one appointments and supplementary materials to help improve upon their writing skills.

<http://ctl.utoronto.ca/home/>

<http://ctl.utoronto.ca/twc/>

- The English Language Development Centre offers support and specialized writing programs for students who do not speak English as their primary language.

<http://ctl.utoronto.ca/eld/>

- Advice on academic writing

<http://www.writing.utoronto.ca/advice>

## Academic Integrity

Academic integrity is essential to the pursuit of learning and scholarship in a university, and to ensuring that a degree from the University of Toronto is a strong signal of each student's individual academic achievement. As a result, the University treats cases of cheating and plagiarism very seriously. The University of Toronto's Code of Behaviour on Academic Matters (<http://www.governingcouncil.utoronto.ca/Assets/Governing+Council+Digital+Assets/Policies/PDF/ppjun011995.pdf>) outlines the behaviours that constitute academic dishonesty and the processes for addressing academic offences. Potential offences include, but are not limited to:

In papers and assignments:

- Using someone else's ideas or words without appropriate acknowledgement;
- Submitting your own work in more than one course without the permission of the instructor;
- Making up sources or facts;
- Obtaining or providing unauthorized assistance on any assignment.

On tests and exams:

- Using or possessing unauthorized aids;
- Looking at someone else's answers during an exam or test;
- Misrepresenting your identity; and
- When you knew or ought to have known you were doing it.

In academic work:

- Falsifying institutional documents or grades;
- Falsifying or altering any documentation required by the University, including (but not limited to) doctor's notes; and
- When you knew or ought to have known you were doing so.

All suspected cases of academic dishonesty will be investigated following procedures outlined in the Code of Behaviour on Academic Matters. If students have questions or concerns about what constitutes appropriate academic behaviour or appropriate research and citation methods, they are expected to seek out additional information on academic integrity from their instructors or from other institutional resources.

Note:

You may see advertisements for services offering grammar help, essay editing and proof-reading. Be very careful. If these services take a draft of your work and significantly change the content and/or language, you may be committing an academic offence (unauthorized assistance) under the *Code of Behaviour on Academic Matters*.

It is much better and safer to take your draft to the Writing Centre as early as you can. They will give you guidance you can trust. Students for whom English is not their first language should go to the English Language Development Centre.

If you decide to use these services in spite of this caution, you must keep a draft of your work and any notes you made before you got help and be prepared to give it to your instructor on request.

**TurnItIn**

Written assignments may be subject to submission for textual similarity review and detection of possible plagiarism using the commercial plagiarism detection software under license to the University (<http://www.turnitin.com>). If used, students will allow their essays to be included as source documents in the Turnitin.com reference database, where they will be used solely for the purpose of detecting plagiarism. The terms that apply to the University's use of the Turnitin.com service are described on the Turnitin.com web site.

### **AccessAbility Services**

Students with diverse learning styles and needs are welcome in this course. In particular, if you have a disability/health consideration that may require accommodations, please feel free to approach me and/or the AccessAbility Services as soon as possible.

AccessAbility Services staff (located in Rm SW302, Science Wing) are available by appointment to assess specific needs, provide referrals and arrange appropriate accommodations [416-287-7560](tel:416-287-7560) or email [ability@utsc.utoronto.ca](mailto:ability@utsc.utoronto.ca). The sooner you let us know your needs the quicker we can assist you in achieving your learning goals in this course.

### **Literature Searches**

Students can use the following resources when conducting literature searches to find relevant articles for their presentation and final essay:

The UTSC Library (AC235)

<http://www.library.utoronto.ca/utsc/>

PubMed

<http://www.ncbi.nlm.nih.gov/pubmed>

PsychINFO

<http://www.apa.org/pubs/databases/psycinfo/index.aspx>

Google Scholar

<http://scholar.google.ca/>

### **For Your Health**

The Health and Wellness Centre (SL270, 416-287-7065) provides diagnostic, treatment and referral services for all illnesses ranging from the medical to psychological to health promotion. The professional staff of physicians, nurses and counselors provides personal advice and assistance with family issues, eating disorders, depression, stress, drug and alcohol abuse, relationship issues, a positive space for gender/sexuality issues, and more.

<http://www.utsc.utoronto.ca/wellness>