MEMORANDUM

To: Faculty, Staff and Students, University of Toronto Scarborough

From: Professor Maydianne Andrade, Acting Vice-Principal Academic and Dean

Date: 18 November 2019

Re: Call for nominations for Vice-Dean Recruitment, Enrolment, and Student Success

The Vice-Principal Academic and Dean has initiated a search for a new vice-decanal position, Vice-Dean Recruitment, Enrolment, and Student Success (VDRESS).

The VDRESS will address the following key areas of responsibility with an Inclusive Excellence lens:

- Strategic undergraduate enrolment management,
- Recruitment, enrolment, retention and graduation outcomes that meet targets,
- Access and outreach,
- Academic Integrity administration, education and support,
- Collaboration with senior academic and administrative staff to support extra- and co-curricular programming, advising and student well-being,
- Collaboration with Dean of Student Affairs, Services and Well-being to
  - enhance student well-being
  - promote inclusive programming
  - enrich overall educational experience
- Collaboration with senior academic and administrative staff to address space needs

In accordance with Section (83) of the Policy on Appointment of Academic Administrators, I have formed an advisory committee with the following membership:

Maydianne Andrade, Acting Vice-Principal Academic & Dean (Chair until 31 December 2019, member from 1 January 2020)
William Gough, Vice-Principal Academic & Dean (member until 31 December 2019, Chair from 1 January 2020)
Mike Molloy, Chair, Computer & Mathematical Sciences, UTSC
Barry Freeman, Chair, Arts, Culture & Media, UTSC
Jessica Fields, Director, Interdisciplinary Centre for Health & Society, UTSC
Jamie Donaldson, Professor, Department of Physical & Environmental Sciences, UTSC
George Quan Fun, Professor, Teaching Stream, Department of Management, UTSC

Your input is important for the success of the selection process. You are invited to nominate, in writing, individuals who have the attributes we should be looking for in a Vice-Dean, Recruitment, Enrolment, and Student Success. Please briefly indicate the reasons for your nominations. Your opinions will be treated in confidence and be made known only to committee members. These should be sent to the attention of Maryam Ali at ali@utsc.utoronto.ca no later than 2 December 2019.