MEMORANDUM

To: Faculty, Staff, and Students, Department of Psychology
From: Professor William A. Gough, Vice-Principal Academic & Dean
Date: 7 November 2022
Re: Call for Nominations for the Advisory Committee on the Appointment of a Chair, Department of Psychology
Note: For distribution broadly

Professor Suzanne Erb will complete her term as Chair of the Department of Psychology on 30 June 2023 and she is eligible for re-appointment. In accordance with Section 12 of the Policy on Appointment of Academic Administrators (Perron Rules), as a first step in the process, I am writing to call for nominations of individuals to serve on the Committee that will advise on the reappointment of the Chair.

The Policy mandates the potential composition of the advisory committee as follows:
- the Dean or the Principal or representative who shall chair the committee;
- three to five members of the teaching staff of the department;
- the Dean of the School of Graduate Studies or representative;
- one or two members of cognate departments;
- one or two students;
- a Vice-Dean or Associate Dean of the Faculty or College, where appropriate; and
- a librarian, where appropriate.

In addition, the committee may include an alumnus/a, a member of the administrative staff and, in the case of professional faculties or schools, a senior member of the appropriate professional community.

Nominations for membership on the Advisory Committee including a brief rationale should be sent to Fefe Wong, Manager Academic HR, at academichr.utsc@utoronto.ca no later than 14 November 2022. The committee membership will be announced once it is approved by the Provost.