

MEMORANDUM

To: Faculty, University of Toronto Scarborough
Cc: Chairs, University of Toronto Scarborough
Chairs' Assistants
From: Professor Katherine R. Larson, Vice-Dean Teaching, Learning & Undergraduate Programs
Professor David Zweig, Interim Vice-Dean Recruitment, Enrolment & Student Success
Date: 2 August 2022
Re: Fall Term Web Option and Continuity
Note: For distribution broadly

Dear colleagues,

We hope this finds you well and enjoying some quieter summer time.

As we prepare for the Fall 2022 term, we look forward to welcoming students, faculty, and staff back to campus after spending much of the time since the spring of 2020 online. At the same time, we recognize that pandemic uncertainties and impacts continue, and we are working to ensure that you and your students have the support you need.

Academic continuity remains a priority. All faculty should continue planning their courses with academic continuity in mind so that students who fall ill or need to self-isolate can continue their work. To assist faculty with continuity planning, we will assign WebOption videography support to all single-section Fall 2022 courses with enrolments of 200+. This will help to promote continuity in our largest classes by making recorded lectures available for students who are ill, since they should not come to campus to attend classes in person until they recover. If you are teaching a course with an enrolment of 200+ and you do **not** wish to have WebOption support, you may **opt out**.

Other WebOption units will be allocated by faculty request, with priority based on a) class size b) sections of large-enrolment courses and c) specific pedagogical needs. If you are teaching a course with enrollment below 200 and would like to request a WebOption videographer, please **submit the request** to the Centre for Teaching & Learning **no later than 19 August**.

For faculty who wish to record and post their own lectures, webcams are available at all classroom podiums, supported by Information & Instructional Technology Services (IITS). We have a small number of 360-degree panoramic webcams (Meeting Owl Pro) available that are suitable for small-to-medium seminar-style classes and can be reserved through IITS av@utsc.utoronto.ca

Academic continuity can also be provided through notes, slides, and other means; academic continuity should also be factored into assessment design (e.g., dropping the lowest quiz mark).

We continue to recommend designing your courses and assessments with **Universal Design for Learning** principles in mind to support the success of all students.



The Centre for Teaching & Learning's [Academic Resources hub](#) is available to support faculty in their course development, informed by the experience and learnings of the past two years. A dedicated resource hub to support faculty in responding to the [recommended actions of the curriculum review and Working Circle report](#) is currently in development.

Faculty well-being is also a priority this year as we recover individually and collectively from the impacts of the past two years. [Healthy Campus](#) provides a list of resources and supports for faculty, librarians, and staff. Faculty who need additional support should not hesitate to reach out to their Chair or Director.

We look forward to reconnecting with you and to welcoming those of you who are new to U of T Scarborough as we return to campus.

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Undergraduate Programs

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Interim Vice-Dean Recruitment, Enrolment &
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