




MEMORANDUM

To: Faculty, Staff, and Students, University of Toronto Scarborough
From: Professor William A. Gough, Vice-Principal Academic & Dean 
Date: 13 October 2021
Re: **Call for Nominations - Acting Associate Dean Teaching & Learning (ADTL)**
Note: For distribution widely

Associate Dean Karen McCrindle will be taking an administrative leave from 1 July 2022 to 30 June 2023, and therefore an Acting Associate Dean Teaching & Learning (ADTL) will be appointed for a one-year term.

Following the recommended practices set out in the *Policy and Procedures on Academic Appointments*, I have initiated an advisory process to select an Acting Associate Dean for a one-year term. For the success of the selection process, the input of faculty, staff, and students, is crucial. You are invited to submit, in writing, the names of individuals you feel have the attributes we should be looking for in an Acting Associate Dean.

The ADTL will address the following key areas of responsibility with an Inclusive Excellence lens:

- Provide leadership in educational excellence through transformative and inclusive teaching and learning
- Provide oversight of the Centre for Teaching & Learning (CTL) as well as other University of Toronto Scarborough and tri-campus initiatives through the Office of the Vice-Principal Academic & Dean
- Provide leadership in pedagogical innovation, educational technology, teaching support, faculty development, academic student support and experiential and work-integrated learning support

Please briefly indicate the reasons for your nominations, which will be held in confidence. These should be sent to the attention of Fefe Wong at academichr.utsc@utoronto.ca no later than **22 October 2021**.