



UNIVERSITY of TORONTO

SCARBOROUGH

OFFICE OF THE VICE-PRINCIPAL  
(ACADEMIC) AND DEAN

**To:** Members of the Academic Committee

**From:** Ragnar-Olaf Buchweitz, Vice-Principal (Academic) and Dean

**Date:** January 13, 2009

**Re:** Procedure for Rescheduling Exams Cancelled because of Winter Weather

Each year during the December exam period we are faced with a possible campus closure because of inclement weather. In the past, we have formulated *ad hoc* solutions to deal with this eventuality, because we have no established procedure. As a remedy, we have developed the following procedure. I recommend that Academic Committee approve it.

**Procedure for Rescheduling Exams Cancelled because of Winter Weather**

If the campus is closed because of inclement weather for a day or part of a day during the December exam period, all missed examinations will be rescheduled on the first Saturday of the Winter term. For each rescheduled exam, the time and room location will be the same as for the originally scheduled examination. A notice to this effect will be posted on the UTSC homepage and the campus Snow Line.