New Faculty Orientation:
Academic Advising &
Career Centre (AA&CC)

Presented by:
Jen Tigno,
Manager, Advising & Learning Skills, AA&CC
AA&CC Services

Learning Skills

Career Advising

Academic Advising

Employment Coaching

Students

Appointments – In-Class Workshops - Events - Resources
Career Learning Network (CLN)
Academic Policies & Procedures

- Academic Standing (probation, suspension, good standing)
- Petitions & Appeals (special considerations on academic matters)
- Academic Misconduct (Supports for students and faculty)
**Academic Standing**

- Complete less than 3.0 credits (6 courses) = NOT YET ASSESSED
- Complete at least 3.0 credits (6 courses) = ASSESSED
- CGPA is 1.6 or higher = IN GOOD STANDING
- While on probation, CGPA is 1.6 or higher = IN GOOD STANDING
- CGPA is less than 1.6 = ACADEMIC PROBATION
- While on probation, SGPA & CGPA less than 1.6 = ACADEMIC SUSPENSION
Petitions and Appeals

Petitions can be submitted to request:

- Add or drop a course after the deadline
- Defer a final exam
- Defer academic suspension/return early from suspension
- Remarking/re-reads
- Extensions for assignments – more than one week extension or if classes have finished

Not petitionable:

- Most term work
- Tuition or fee refunds
- Minor illnesses

Tier 1: Registrars Office

Tier 2: Appeal by the Dean’s Advisory Committee

Tier 3: The Subcommittee on Academic Appeals

Tier 4: Academic Appeals Committee of Governing Council

AccessAbility Services
How Academic Advisors can help:

- Clarify what students have been charged with, but not why
- Explain the process and possible outcomes
- How the outcome might impact their academic record
- Make appropriate referrals

Resources for students:

- Academic Integrity Matters (AIM) Workshops
- Code of Behaviour on Academic Matters
- Academic Integrity Tipsheet
- CTL Student Supports
Case study: Academic Standing and petitions

Ray is a 2nd year student enrolled in one of your classes. After lackluster performance on his midterm, his attendance in lectures dropped off sharply. He failed to hand in a major assignment worth 35% that was due on the last day of class; even if he aced his final exam, there would be no way Ray could pass the course with a zero on this assignment.

A few days before the final exam, Ray showed up in your office requesting to submit his paper late. He said he had been dealing with a family crisis and wasn’t able to complete the paper. He was very concerned that if he failed your course he would be placed on academic suspension. He became upset and tearful and begged you to mark his assignment.

• How would you respond to Ray?
Considerations:
• Performance and attendance
• Lack of communication and documentation
• Late submission = petition
• Academic standing ≠ grounds
• Referrals
Thank You
Academic Advising & Career Centre
1265 Military Trail | AC213
(416) 287-7561
utsc.utoronto.ca/aacc