ACADEMIC INTEGRITY PROCESS FOR STUDENTS @ UTSC

1. **Allegation of Offence**
   - If suspected of an academic offence, your instructor will contact you to set up a meeting
     - Be sure to respond PROMPTLY
   - Meet with your instructor to discuss whether an offence occurred
     - Share your side of the story and any additional evidence you have to offer

2. **Case in Review**
   - Your instructor will forward the case to the Academic Integrity Office (AIO) for review
     - While under review, you are NOT permitted to drop the course or CR/NCR the course
   - A GWR standing (grade withheld pending review) for the course will be placed on your transcript
   - After a review, the AIO will invite you to a meeting with the Dean’s Designate (DD)

3. **Meeting With DD**
   - Meetings are an opportunity to further discuss and understand what incident or offence took place
     - You can bring any person(s) to accompany you as a support
   - The Dean’s Designate will go over the Code of Behaviour on Academic Matters, potential sanctions, and evidence of the offence

4. **Decision Making**
   - There are 3 possible scenarios that can follow:
     - You **admit** to the alleged offence and sanctions may be assigned
     - You **do not admit** to the alleged offence and your case is referred to the Provost’s office for further review
     - You **do not admit** to the alleged offence, and the case is dismissed

If you are unhappy with the final decision, you may request for reconsideration. More information available at [utsc.utoronto.ca/vpdean/academic-integrity-process-students](http://utsc.utoronto.ca/vpdean/academic-integrity-process-students)