MEMORANDUM

To: Faculty, University of Toronto Scarborough

Cc: Chairs & Academic Director
    Chairs’ & Academic Director’s Assistants
    Zoran Piljevic, Director, Information & Instructional Technology Services (IITS)
    Adon Irani, Manager, Educational Innovation & Academic Initiatives,
    Centre for Teaching & Learning (CTL)

From: Professor Karen L. McCrindle, Associate Dean Teaching & Learning and Director CTL

Date: 1 September 2020

Re: Zoom Education Licenses

As announced yesterday, U of T staff and instructors can now access Zoom Education licenses to host interactive meetings with up to 300 participants at no charge - https://act.utoronto.ca/zoom-information/

Zoom is recommended for teaching purposes only if instructors have a plan in place to admit students from the waiting room. Using Zoom without the waiting room is highly discouraged since it is the main line of defence against Zoom-bombing, and the lecture could be accessed by anyone who has the link. A dedicated TA should assist with this in larger classes, where waiting room management will be more challenging.

To create a Zoom account - https://act.utoronto.ca/zoom-information/

Refer to https://dc.med.utoronto.ca/zoom for additional privacy recommendations.

For information about other ways to teach online - https://act.utoronto.ca/enterprise-video-conferencing-video-meeting-resources/

Please refer to the Teaching with Zoom tip sheet https://www.utsc.utoronto.ca/vpdean/faculty-resources for further guidance.

CTL is committed to advising and collaborating with all instructors and staff to support an interactive community of scholarly teaching excellence, inquiry and innovation. If you require assistance, please contact us atctl@utsc.utoronto.ca and consult our Academic Continuity Resources at http://uoft.me/AcademicContinuity.

Best,

Karen L. McCrindle, Ph.D.

Associate Dean Teaching & Learning
Director, Centre for Teaching & Learning