


DCD#8 2016-17

MEMORANDUM

To: UTSC Academic Administrators

From: Mark Schmuckler, Vice-Dean Undergraduate



Date: 8 February 2017

Re: **Summer Courses**

We have strong demand from students for courses in the Summer and often receive requests from them for a more extensive range of courses to choose from. Please consider offering more courses over the Summer to address this demand. We understand that both funding, and space, may be a challenge. For the former, the Dean's Office is willing to provide assistance for courses with enrolment of 30 or more. For the latter, staff in the Registrar's Office will do their best to accommodate your classroom needs, but you might also consider offering LEC60 stand-alone, online sections, which are especially popular with students who have jobs.

Important Deadlines to keep in mind:

Summer timetable changes: February 10th

Requests for additional course offerings: February 28th

CUPE Unit 3 SL posting by March 5th

CUPE Unit 3 SIA posting by April 20th

CUPE Unit 1: Posting by March 15