



MEMORANDUM

To: UTSC Department Chairs

From: John Scherk, Acting Dean and Vice Principal (Academic) J.S.

Date: 14 October 2011

Re: Start-Up Costs and Estimates

Thank you for providing estimates of your start-up costs for 2012-13. The Dean's Office is working closely with the VP Research on start-up needs for new faculty. In some cases, we will be following up with you to provide us with a detailed rationale for the quantity of funds being requested.

Also, I draw your attention to the 16 September PDAD&C memo from the Vice-President Research concerning the 2011-12 Connaught Program. Note in particular, the 1 December application deadline for the Connaught New Researcher Award. As stated in DCD #23-2010-11, Chairs are expected to work with all new research faculty to support their applications for any University of Toronto funds, such as the Connaught New Researcher Award, and to external agencies that support start-up needs.