




MEMORANDUM

To: Faculty, Staff, and Students, University of Toronto Scarborough
From: Professor William A. Gough, Vice-Principal Academic & Dean 
Date: 12 December 2022
Re: **Call for Nominations - Acting Vice-Dean Teaching, Learning & Undergraduate Programs (VDTLUP), University of Toronto Scarborough**
Note: For broad distribution

Vice-Dean Katherine R. Larson will be taking an administrative leave from 1 July 2023 to 30 June 2024, and therefore, an Acting Vice-Dean Teaching, Learning & Undergraduate Programs (VDTLUP) will be appointed for a one-year term.

Following the recommended practices set out in the [Policy on Appointment of Academic Administrators \(Perron Rules\)](#), as Vice-Principal Academic & Dean I have initiated an advisory process to select an Acting Vice-Dean. You are invited to submit, in writing, the names of individuals you feel have the attributes we should be looking for in this position. This can include self-nominations.

The Vice-Dean Teaching, Learning & Undergraduate Programs (VDTLUP) provides leadership for the strengthening and development of undergraduate programs, preparation of self-studies, and facilitates the conducting of external reviews. The Vice-Dean also has responsibility over curriculum review, innovation, and renewal; and leads the development and implementation of pedagogical innovations with an inclusive lens. The Vice-Dean has oversight over experiential community- and work-integrated learning, as well as learning technologies and spaces, and works closely with other senior administrators to address space needs.

Please briefly indicate the reasons for your nominations, which will be held in confidence. These should be sent to the attention of Fefe Wong, Manager Academic HR, at academichr.utsc@utoronto.ca no later than **19 December 2022**.