



UNIVERSITY OF
TORONTO
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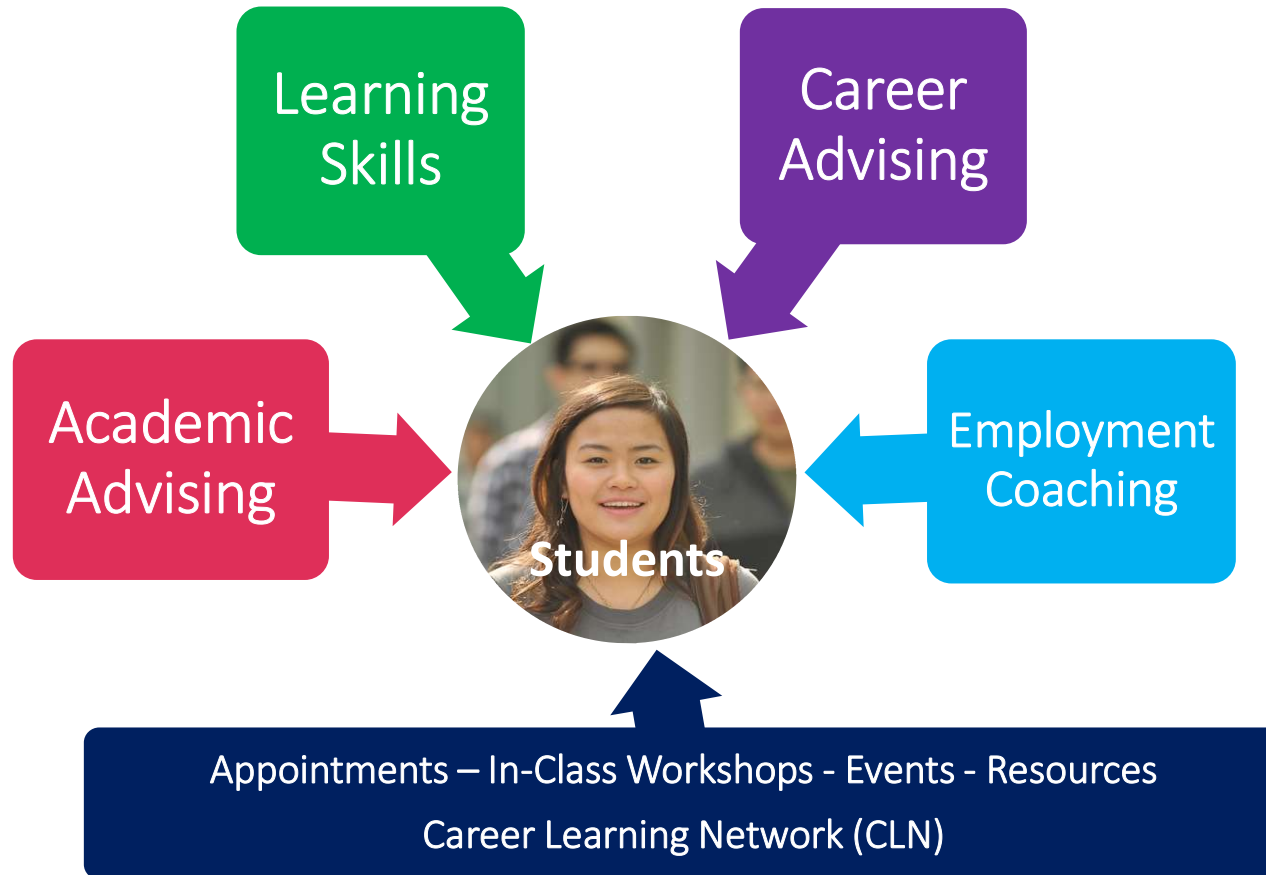
New Faculty Orientation: Academic Advising & Career Centre (AA&CC)

Presented by:

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Manager, Advising & Learning Skills, AA&CC



AA&CC Services



Academic Policies & Procedures

- **Academic Standing**
(probation, suspension, good standing)



- **Petitions & Appeals**
(special considerations on academic matters)



- **Academic Misconduct**
(Supports for students and faculty)



Academic Standing



Complete
less than
3.0 credits
(6 courses)
=
**NOT YET
ASSESSED**

Complete
at least
3.0 credits
(6 courses)
=
ASSESSED

CGPA is 1.6
or higher
=
**IN GOOD
STANDING**

While on
probation,
CGPA is
1.6 or
higher =
**IN GOOD
STANDING**

CGPA is less
than 1.6
=
**ACADEMIC
PROBATION**

While on
probation,
SGPA &
CGPA less
than 1.6 =
**ACADEMIC
SUSPENSION**

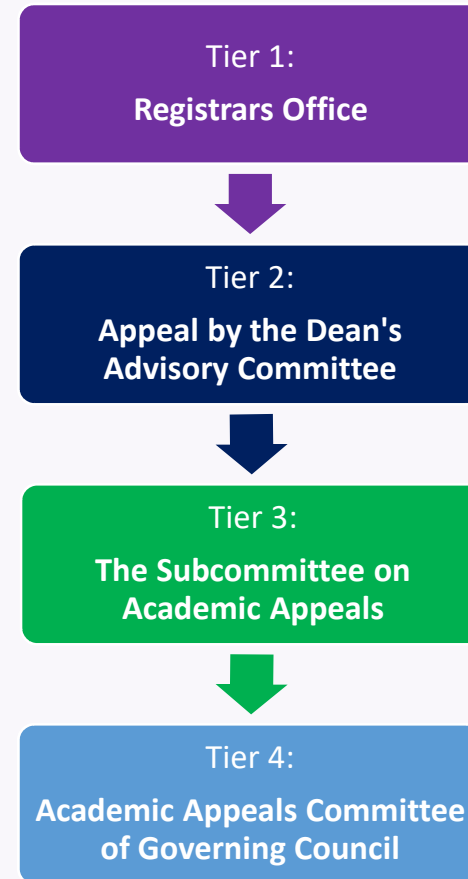
Petitions and Appeals

Petitions can be submitted to request:

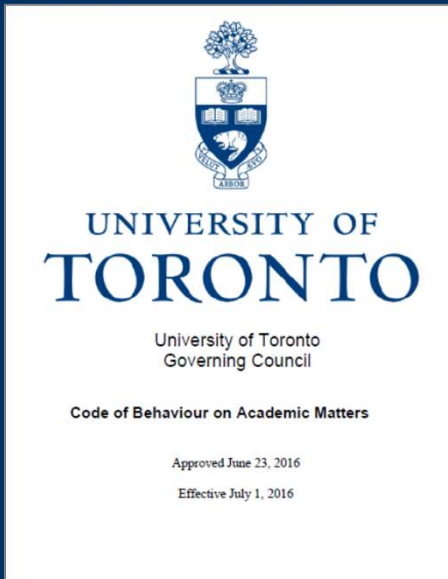
- Add or drop a course after the deadline
- Defer a final exam
- Defer academic suspension/return early from suspension
- Remarking/re-reads
- Extensions for assignments – more than one week extension or if classes have finished

Not petitionable:

- Most term work
- Tuition or fee refunds
- Minor illnesses



Academic Misconduct



How Academic Advisors can help:

- Clarify what students have been charged with, but not why
- Explain the process and possible outcomes
- How the outcome might impact their academic record
- Make appropriate referrals

Resources for students:

- Academic Integrity Matters (AIM) Workshops
- Code of Behaviour on Academic Matters
- Academic Integrity Tipsheet
- CTL Student Supports

Case study: Academic Standing and petitions

Ray is a 2nd year student enrolled in one of your classes. After lackluster performance on his midterm, his attendance in lectures dropped off sharply. He failed to hand in a major assignment worth 35% that was due on the last day of class; even if he aced his final exam, there would be no way Ray could pass the course with a zero on this assignment.

A few days before the final exam, Ray showed up in your office requesting to submit his paper late. He said he had been dealing with a family crisis and wasn't able to complete the paper. He was very concerned that if he failed your course he would be placed on academic suspension. He became upset and tearful and begged you to mark his assignment.

- *How would you respond to Ray?*

Case study: Academic standing and petitions

Considerations:

- Performance and attendance
- Lack of communication and documentation
- Late submission = petition
- Academic standing \neq grounds
- Referrals



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Academic & Career
Advising Centre
DIVISION OF STUDENT AFFAIRS

Thank You

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